



The Commonwealth of Massachusetts  
 Executive Office of Public Safety & Security  
 Department of Correction  
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To: All Inmates  
 From: Thomas Turco III, Commissioner  
 Date: March 9, 2018  
 Re: Secure Deposit Services

The Department of Correction (DOC) will start transitioning to Access Corrections Secure Deposits ("Secure Deposits") services for friends and family beginning on March 26, 2018. Implementing Secure Deposits will increase the options available for those who wish to send money to inmates.

**Fee Deposit Services**

Secure Deposits allows for deposits via the intranet at ACCESSCORRECTIONS.COM by utilizing the ACCESSCORRECTIONS.com app on a smart device; and deposits by telephone by calling 866-345-1884. Deposits are made using a credit or debit card and are available to deposit funds to inmates 24 hours a day, 7 days a week. The fee schedule for these services is as follows:

Gross Amount Deposited	Credit/Debit card deposit via Website	Credit/Debit card deposit via Telephone
\$0.01 - \$19.99	\$2.95	\$3.95
\$20.00 - \$99.99	\$5.95	\$6.95
\$100.00 - \$199.99	\$7.95	\$8.95
\$200.00 - \$300.00	\$9.95	\$10.95

Cash deposits can be made at Dollar General and Family Dollar stores by first registering at CashPayToday.com. The walk-in cash deposit fee at these stores is \$5.95 for up to the \$999.99 maximum deposit amount.

Funds utilizing the fee deposit services are processed each business day and are available to the inmate the next day.

### **Free Deposit Service**

Secure Deposits also offers a **Lock Box service for checks and money orders at no fee.** Checks or money orders are mailed with a completed Money Order/Check deposit slip to:

Secure Deposits - Massachusetts DOC, PO Box 12486, St. Louis, MO 63132

Checks and money orders are processed within 48 hours of receipt but typically within 24 hours, if not the same day of receipt, with the exception of weekends and holidays.

The deposit of money order funds sent to the DOC for crediting to the inmate's account via a nightly process, with those funds available to the inmate the next day.

All check funds are subject to a **10-day hold** by the vendor after the transaction is processed before being sent to the DOC for crediting to the inmate's account via the nightly process. The funds are then available to the inmate the next day.

See the attachment for a copy of the Money Order/Check Deposit form and instructions. The Money Order/Check deposit form will be available at the start of the service in facility lobbies, and will always be available for users to print off the internet at [ACCESSCORRECTIONS.com](http://ACCESSCORRECTIONS.com).

In order to allow for the transition to the new Secure Deposit Services, the DOC will continue to accept checks and money orders by mail and by drop off at the facility through the end of May 2018. However, as of **June 1, 2018, checks and money orders can no longer be dropped off at, or mailed to, facilities. Checks or money orders must be mailed with the deposit slip to the Secure Deposits lock box service.**

### **Government and Institutional check discretion**

The Department of Correction may, on a case-by-case basis, at its discretion, accept for deposit Federal Government and/or State Government checks, or checks issued by commercial entities sent directly by the issuer to an inmate at a Department of Correction facility. Such checks must contain sufficient documentation to identify the issuer, the payee, the source of the funds, and the eligibility of the inmate to receive the funds. Checks that do not meet the criteria will be returned to the sender. Dual payee checks will not be accepted and will be returned to the sender.

Thank you for your attention to this matter.